



**WINTER  
EXPEDITION  
CHILDRENS'  
LEADERS  
TOOLKIT**

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## Dear Children's Ministry Leader,

We are so excited to have you and your students joining us for Winter Expedition at Trout! We anticipate that God will move in tremendous ways during these coming weekends. Designed to be more than just a weekend full of excitement, Winter Expedition is designed to provide two things: 1. An experience that deepens and draws students into a relationship with Jesus Christ. 2. Opportunities for your youth to bond together as a group.

This packet is our Winter Expedition toolkit. It contains all the information and documents that you need prior to your group's arrival. Please give it a thorough read-through. Your success is our success. If you need something, have a question, or want to suggest a way that we can better serve your church and fellow youth workers, we would love to hear from you. It is our joy to serve you in this process. We will take care of the details so that you can focus on what you love... connecting with and discipling your students.

As a leader for your kids, your responsibilities as a group leader fall into these basic categories:

### SPIRITUAL

- Pray that God would show and bring you the students He has for you to bring this year
- Challenge your young people to reach out to those God would have them invite
- Be a model of Christian character (your kids do what you do, not necessarily what you say)
- Be sensitive to the spiritual needs of your group and those around you
- Be ready to pray with your students and their friends
- Be ready to respond with the Gospel as the Spirit moves following chapel times and in conversations that take place throughout the weekend
- Be open to whatever God would do in your own life

### RELATIONAL

- Make the first move in initiating conversations
- Learn to listen. Teach *how to listen* by your example
- Follow Trout's rules and enforce them gently but firmly with your students
- If you must discipline, do it privately

### GENERAL

- Be prepared for check-in when you arrive! Refer to the Friday Night Checklist to make sure you are ready and don't have to spend the first part of your weekend collecting forms from your leaders and students
- Help with crowd control. Leaders stay in the cabins with their youth groups. It is your responsibility to settle your group down at night. Assist at meals and at meetings by making sure your students are all present and on time. For larger youth groups (20+), direct your other adult leaders to help and assist as well.
- Monitor and/or dispense your students' prescription medications or other medical needs. We do provide nurses onsite for weekend retreats to assist in emergencies, connect you with local clinics and ERs, and provide simple first aid items.
- Get involved...YOU make a difference.

\*Please be sure you share these responsibilities with each of your leaders and make sure they understand their roles.

# UPDATING GROUP NUMBERS & PAYMENTS

Please read through this page carefully. Following the instructions given will help you to bring as many students as possible while avoiding any unnecessary non-refundable deposits.

## **All registration is electronic via our website: [troutlakecamps.org](http://troutlakecamps.org)**

Simply click the orange Register/Login rectangle in the upper right-hand corner of the home page. You will be prompted to create a login or login to an existing account. If you are having trouble accessing or registering an account with us, give our main office a call: 218-543-4565.

## **Registration opens on October 14 @ 9:00 AM**

Retreats can fill up quickly and without warning. Because we serve large and small youth groups and churches we cannot predict if/when retreats will fill. Our typical retreat size ranges from 200-525 depending on the season and the retreat. We recommend registering your group as soon as you can solidify numbers.

## **Payment is due at time of registration**

In order to secure your group's spot, payment must be made at time of registration. Prior to finalizing your online registration, you will be prompted to pay via credit card. If you prefer to pay by check, you can send your registration form in the mail or call the office at Trout, 218-543-4565, and register over the phone. However, your group spots will not be secured until payment is received.

## **Cost, Refund Amounts and Deadlines**

Cost is \$129 per student and \$89 per adult leader. 50% per student spot & adult leader spot is nonrefundable up until the day before the retreat. 100% of the registration fee per person is nonrefundable the day prior to the retreat (typically Thursday) through the event itself. Refunds are issued in the same format payment was made (check, credit card, etc.) To request a refund, contact the office at Trout during business hours 218-543-4565.

## **You must provide adult leaders to supervise your students during the retreat:**

- You must maintain at least a 1:7 adult to student ratio for kids retreats at Trout and
- If you are bringing male students, you must have at least one male adult leader
- If you are bringing female students, you must have at least one female adult leader

## **FAQ's**

### **Can I pay by check instead of credit card? How does that work?**

Yes! But that requires sending your registration through the mail or registering your group by phone during business hours. Note: your spots will not be secured until we receive that check. We recommend having the check in hand so you can mail immediately following that phone conversation. If that retreat fills, your group will be bumped from that retreat weekend if payment is not received.

### **What if I have to adjust my numbers?**

Please call the office at Trout Lake Camps at (218)-543-4565 during business hours to adjust your numbers.

# Winter Expedition

Schedule 2023 (*Tentative*)



## FRIDAY EVENING

- 7:00 – 8:30 Check-In
- 9:00 Orientation & Session 1
- 9:15 Head Youth Leader's Meeting – Point Chapel Entrance Doors  
(Welcome and brief orientation)
- 10:00 Late Night Snack
- 10:30 In Cabins (Breakout questions)
- 11:00 Lights Out

## SATURDAY

- 7:30 Rising Bell
- 7:45-8:15 Breakfast (Free time sign-ups in Stoneridge Lobby)
- 8:30 Adult Leader's Meeting (Weekend overview, Q&A)
- 8:30 TAG Time – Time Alone with God (Morning devotions - materials provided)
- 9:00 Session 2 – Chapel (Worship & Speaker)
- 10:15 Church Group Time – (Assigned breakout spaces - questions provided)
- 11:00 Morning Activity
- 12:00-12:30 Lunch
- 1:30-5:00 Free Time Activities and Tournaments (All Camp)
- 5:00 Supper @ Point Dining Hall
- 7:00 Evening Camp-Wide Game (Point Chapel)
- 8:30 Session 3 – Chapel (Worship & Speaker)
- 9:30 Church Group Time (Assigned breakout spaces - questions provided)
- 10:00 -10:30 Snack
- 10:00-11:30 Open Recreation Activities
- 12:00 In Cabins
- 12:15 Lights Out

## SUNDAY

- 7:30 Rising Bell
- 7:45-8:15 Breakfast (Point Dining Hall)
- 8:45 TAG Time – Time Alone with God (Morning devotionals - materials provided)
- 9:00 Clean Up Cabins, Pack Up, Load Luggage
- 9:45 Session 4 – Chapel (Worship & Speaker)
- 11:30 Lunch
- 12:00 On the road back home. See you at District Blitz!

**Saturday Afternoon Activity Options**  
**(Activities subject to change based on retreat size and weather)**

<b>Activity</b>	<b>Time</b>	<b>Location</b>	<b>Sign-Up / Price</b>
Broomball Tourney	1:30 - 3:00p	Timber Ridge, Ridgeline Park	Sign-Up at Leader Meeting
Laser Tag	1:15 - 5:15p	Timber Ridge, Ridgeline Park	Closed-Toed Shoes
Canteen	1:15 - 5:15p	Timber Ridge, The Barn	Costs Vary
Camp Store	1:15 - 5:15p	Timber Ridge, The Barn	Costs Vary
Climbing Wall	1:15 - 5:15p	Timber Ridge, The Barn	Closed-Toed Shoes
Crate Stacking	1:15 - 5:15p	Timber Ridge, Tall Timbers	Closed-Toed Shoes
Tubing Hill	1:15 - 5:15p	Timber Ridge	None
Black Light Dodgeball	1:15 - 5:15p	Timber Ridge, Ridgeline Park	None
Floor Hockey	1:15 - 5:15p	Rec Hall	None
Rec Hall Activities (Ping Pong, Pool, Carpet Ball, Foosball)	1:15 - 5:15p	Rec Hall	None

**\*Saturday Afternoon Camp Shuttle 1:00, 1:30, 2:00, 2:30, 3:00, 3:30, 4:00, 4:30, 5:00, 5:30**  
**(Shuttle leaves from the Stoneridge Driveway)**

**Shuttle Stops: [Stoneridge], [Lower Point Parking Lot]**



## **TROUT LAKE CAMPS CONTACT INFO**

Phone Number: 218-543-4565

Fax Number: 218-543-7550

Contact Mariah at [mSimonson@TroutCamps.org](mailto:mSimonson@TroutCamps.org)

Registration questions should be directed to [Registration@TroutCamps.org](mailto:Registration@TroutCamps.org)

# WINTER EXPEDITION

## FRIDAY NIGHT CHECKLIST

Below is a list of all forms that need to be filled out and ready to turn in when you check-in on Friday night.

All of the necessary forms can be found in the following pages of this toolkit.

- ☐ **GROUP ROSTER:** Needs to be filled out with every attendee's name (students and adult leaders), and each attendee needs to be labeled as leader/camper and male/female.
- ☐ **CAMPER & LEADER MEDICAL, MEDIA, & LIABILITY INFORMATION & RELEASE FORMS:** Needs to be filled out with every attendee's name (students and adult leaders), and each attendee needs to be labeled as leader/camper and male/female.
- ☐ **LEADER SAFETY FORM:** We must have a copy of this form signed by you, the main group leader, acknowledging that all of your adult leaders have been approved by you to serve for the weekend.
- ☐ **PAYMENT** via credit card when you registered via our website. PLEASE NOTE: If you are paying by check, only church or youth leaders' checks will be accepted. We cannot accept individual checks from families.
- ☐ **CAR:** We ask that all church groups keep at least one vehicle on-site over the weekend in case any non- emergency or emergency situations requiring a vehicle for your group comes up.

# GROUP ROSTER

This form must be completed & turned in at check-in.

Group Name: \_\_\_\_\_ City/State: \_\_\_\_\_

Leader's Name: \_\_\_\_\_ Total # in Group: \_\_\_\_\_

Is this the first time this group has been to Winter Expedition at Trout? Circle: Yes / No

Name (Campers & Leaders) *Please write legibly	Leader (L) or Camper (C)		M / F	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
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11.				
12.				
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14.				
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17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				

\*If your group is larger than 24, make copies of the following page as necessary.

# GROUP ROSTER

\*CONTINUED

[illegible]



## MEDICAL & LIABILITY RELEASE / STUDENTS

With the increasing sophistication of our hospital systems, we have found it necessary to have a signed parental release form in the unlikely event of a serious injury requiring hospital treatment for your child. This release gives us permission to take your child to the nearest available medical facility and have the necessary medical treatment administered. Many hospitals will not administer any medical attention to a minor without parental consent.

**BIG PICTURE:** I understand and certify that my child's participation in Trout Lake Camps retreat, event, conference, or camp is completely voluntary and I have familiarized myself with camp's program and activities in which I will be participating in. Although Trout has taken safety measures to minimize risk, Trout cannot guarantee that the participants, equipment, premises and/or activities will be free of hazards, accidents and/or injuries. I further recognize the importance of knowing and abiding by Trout rules, regulations, and procedures for the safety of camp participants.

I hereby give Trout Lake Camps, our church leadership, or other emergency medical personnel the permission to act on my behalf in seeking emergency medical treatment for my child in the event that camp or church staff deems such treatment necessary. I give permission to those administering emergency medical treatment to do so using those measures deemed necessary.

I also absolve Converge North Central and Trout Lake Camps and/or it's staff personnel from liability in acting on my behalf in this regard so long as they are not grossly negligent.

### TO FULLY UNDERSTAND THE SPECIFIC RISKS ASSOCIATED WITH OUR RETREATS AND ACTIVITIES, READ THE BACK PRIOR TO SIGNING BELOW

Church Name: \_\_\_\_\_  
Name of Child(ren): \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Print Parent/Guardian Name(s): \_\_\_\_\_  
Mobile Phone: \_\_\_\_\_  
If Parent / Guardian are not available, please call person below:  
Name: \_\_\_\_\_  
Relationship to Student: \_\_\_\_\_  
Phone #1: \_\_\_\_\_

May we administer over-the-counter-medications: Yes No  
(ex: aspirin, Tylenol, Advil, antibiotic ointments, etc.)

Additional comments regarding medical history, allergies, penicillin or drug reactions, use of over-the-counter-medications, etc., which may be needed in treatment:

Signature of Parent / Guardian: \_\_\_\_\_ Date \_\_\_\_\_

#### ASSUMPTION OF RISK, RELEASE, AND INDEMNITY:

The use and participation in water activities including but not limited to swimming, canoeing, fishing, giant slip n' slide, water volleyball, hidden river nature trip, kayaking (mangos and tangos), paddle boats, polar plunge, boating, tubing, banana boating, waterskiing, wake-boarding, knee-boarding, water mat, water obstacle course, key logging, waterslides, bouncing on the blob, and the accompanying docks, boat lifts, access points, etc. ('Activities') naturally involves the risk of injury, whether the undersigned or someone else causes it. In addition, the participation in, among other camp activities, including but not limited to, horseback riding, nature hikes, rappelling, high ropes course, outdoor cooking, skateboarding, paintball, disc golf, climbing walls, rock climbing, zip line, slingshot range, mountain bikes and scooters, sports, 4-square, 9-square in-the-air, basketball, kickball, mini golf, nature hike, parachute games, petting zoo, ping pong, slingshots, soccer, team initiatives, tetherball, wiffleball, archery, bb guns, billiards, dodgeball, skills classes, human foosball, leap of faith, riflery (.22), volleyball, playgrounds, carpetball, evening games, floor hockey, crafts, games, genesis bows, archery tag, climbing wall, cluster activities, ga-ga ball, parkour course, zip line, campfires and exercise also involves the risk of injury, whether the undersigned or someone else causes it. As such, the undersigned agrees that he or she understands and voluntarily accepts this risk and agrees that Trout Lake Camps and the Converge North Central (CNC), and any their staff, employee, contractor, boat driver, chaperone, volunteer, or other representatives and agents of the same (hereinafter collectively 'Released Party') will not be liable for any injury, including and without limitation, personal, bodily or mental injury, economic loss or any damage to the undersigned, the undersigned's spouse, the undersigned's children, guest or relative (hereinafter collectively 'GUEST') resulting from the negligence of Released Party or anyone else participating in Activities. If there is any claim by anyone based on any injury, loss, or damage described herein, which involves the GUEST, the undersigned agrees to (a) defend Released Party against such claims and pay Released Party for all expenses relating to the claim including, but not limited to, any and all attorney's fees, and (b) indemnify Released Party for all obligations resulting from such claims. This document shall be construed and enforced in accordance with the laws of the State of Minnesota. Any action at law, suit in equity, or other jurisdictional proceeding arising in connection with this document shall be instituted only in the courts of Crow Wing or Hennepin County, Minnesota.

#### WAIVER OF LIABILITY:

The GUEST agrees to release from all liability, discharge and promise not to take legal action against (i) Released Party; (ii) any other guest, visitor or person present or using the facilities or equipment related to Activities; (iii) any designers, manufacturers or installers of the facilities or equipment related to the Activities. This Agreement releases Released Party from any liability to GUEST, their heirs, next of kin, assigns or personal representatives for any losses or damages or claims or demand arising out of GUEST'S personal injuries, damage to property or GUEST'S death, even if Released Party's individual or collective negligence contributes to such personal injury, damage or death. The undersigned hereby waives any and all claims or actions that may arise against Released Party, its employees or volunteers as a result of any such injury to any such person. Such risks include, but are not limited to:

1. Injuries resulting from the negligence of the owners, operators, employees, or volunteer assistants involved in the Activities; or the negligence of guests, visitors or persons who may be present where the Activities take place;
2. Injuries or death resulting from the failure or negligent misuse, by me or by others, related to the Activities;
3. Injuries resulting from slips, trips, falls or other such accidents;
4. Injuries resulting from participating in and/or using equipment in connection with the Activities; and
5. Injuries that occur from the negligence or lack of adequate training of those volunteers, agents, employees of Released Party, or a Released Party who seek to assist with medical or other help either before or after injuries have occurred.

The GUEST freely and voluntarily assumes complete personal responsibility for these risks and for the injuries that may occur as a result of these risks, even if such injuries occur in a manner that is not foreseeable at the time this Agreement is signed.

#### YOUTH FIREARM PERMISSION TO PARTICIPATE:

As the parent/legal guardian I have read Trout Lake Camps' Waiver of Liability. Youth and parent/legal guardian understand the risks involved with shooting activities and parent/legal guardian gives permission for youth to participate in the activity of recreation shooting at Trout Lake Camps.

#### PHOTO WAIVER RELEASE:

I hereby grant the releasee permission to use photographs of GUEST in any of the following: Web-based publications, print advertisements, organization bulletin, social media platforms. I hereby affirm that such release to the releasee does not constitute any form of compensation. I understand and agree that photographs in the possession of the releasee shall become the property of the releasee.

BY SIGNING ABOVE, THE GUEST ACKNOWLEDGES THAT HE OR SHE HAS READ THIS AGREEMENT THOROUGHLY AND UNDERSTANDS AND ACCEPTS THE TERMS CONTAINED HEREIN AND THAT NO ORAL REPRESENTATIONS OR STATEMENTS OR INDUCEMENTS HAVE BEEN MADE TO GUEST THAT CHANGE, ALTER OR MODIFY ANYTHING WITHIN THE WRITTEN AGREEMENT. BY SIGNING BELOW THE UNDERSIGNED REPRESENTS AND WARRANTS THAT HE OR SHE HAS THE AUTHORITY TO SIGN THIS WRITTEN AGREEMENT ON BEHALF OF ALL INDIVIDUALS WHOSE LEGAL RIGHTS THIS AGREEMENT CONTEMPLATES TO WAIVE. IN THE EVENT ANY PORTION HEREOF IS HELD INVALID, IT IS AGREED THAT THE BALANCE SHALL, NOTWITHSTANDING, CONTINUE IN FULL LEGAL FORCE AND EFFECT.



## MEDICAL & LIABILITY RELEASE / ADULT LEADERS

With the increasing sophistication of our hospital systems, we have found it necessary to have a signed medical release form in the unlikely event of a serious injury requiring hospital treatment where you are not able to give consent. This release gives us permission to take you to the nearest available medical facility and have the necessary medical treatment administered.

**BIG PICTURE:** I understand and certify that my participation in Trout Lake Camps retreat, event, conference, or camp is completely voluntary and I have familiarized myself with the camp's program and activities in which I will be participating in. Although Trout has taken safety measures to minimize risk, Trout cannot guarantee that the participants, equipment, premises and/or activities will be free of hazards, accidents and/or injuries. I further recognize the importance of knowing and abiding by Trout rules, regulations, and procedures for the safety of camp participants.

I hereby give Trout Lake Camps, our church leadership, or other emergency medical personnel the permission to act on my behalf in seeking emergency medical treatment for my child in the event that camp or church staff deems such treatment necessary. I give permission to those administering emergency medical treatment to do so using those measures deemed necessary.

I also absolve Converge North Central and Trout Lake Camps and/or its staff personnel from liability in acting on my behalf in this regard so long as they are not grossly negligent.

### **TO FULLY UNDERSTAND THE SPECIFIC RISKS ASSOCIATED WITH OUR RETREATS AND ACTIVITIES, READ THE BACK PRIOR TO SIGNING BELOW**

My Name \_\_\_\_\_

Church Group:: \_\_\_\_\_

My Address: \_\_\_\_\_

My City/State/Zip: \_\_\_\_\_

My Mobile Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

#### ASSUMPTION OF RISK, RELEASE, AND INDEMNITY:

The use and participation in water activities including but not limited to swimming, canoeing, fishing, giant slip n' slide, water volleyball, hidden river nature trip, kayaking (mangos and tangos), paddle boats, polar plunge, boating, tubing, banana boating, waterskiing, wake-boarding, knee-boarding, water mat, water obstacle course, key logging, waterslides, bouncing on the blob, and the accompanying docks, boat lifts, access points, etc. ('Activities') naturally involves the risk of injury, whether the undersigned or someone else causes it. In addition, the participation in, among other camp activities, including but not limited to, horseback riding, nature hikes, rappelling, high ropes course, outdoor cooking, skateboarding, paintball, disc golf, climbing walls, rock climbing, zip line, slingshot range, mountain bikes and scooters, sports, 4-square, 9-square in-the-air, basketball, kickball, mini golf, nature hike, parachute games, petting zoo, ping pong, slingshots, soccer, team initiatives, tetherball, wiffleball, archery, bb guns, billiards, dodgeball, skills classes, human foosball, leap of faith, riflery (.22), volleyball, playgrounds, carpetball, evening games, floor hockey, crafts, games, genesis bows, archery tag, climbing wall, cluster activities, ga-ga ball, parkour course, zip line, campfires and exercise also involves the risk of injury, whether the undersigned or someone else causes it. As such, the undersigned agrees that he or she understands and voluntarily accepts this risk and agrees that Trout Lake Camps and the Converge North Central (CNC), and any their staff, employee, contractor, boat driver, chaperone, volunteer, or other representatives and agents of the same (hereinafter collectively 'Released Party') will not be liable for any injury, including and without limitation, personal, bodily or mental injury, economic loss or any damage to the undersigned, the undersigned's spouse, the undersigned's children, guest or relative (hereinafter collectively 'GUEST') resulting from the negligence of Released Party or anyone else participating in Activities. If there is any claim by anyone based on any injury, loss, or damage described herein, which involves the GUEST, the undersigned agrees to (a) defend Released Party against such claims and pay Released Party for all expenses relating to the claim including, but not limited to, any and all attorney's fees, and (b) indemnify Released Party for all obligations resulting from such claims. This document shall be construed and enforced in accordance with the laws of the State of Minnesota. Any action at law, suit in equity, or other jurisdictional proceeding arising in connection with this document shall be instituted only in the courts of Crow Wing or Hennepin County, Minnesota.

#### WAIVER OF LIABILITY:

The GUEST agrees to release from all liability, discharge and promise not to take legal action against (i) Released Party; (ii) any other guest, visitor or person present or using the facilities or equipment related to Activities; (iii) any designers, manufacturers or installers of the facilities or equipment related to the Activities. This Agreement releases Released Party from any liability to GUEST, their heirs, next of kin, assigns or personal representatives for any losses or damages or claims or demand arising out of GUEST'S personal injuries, damage to property or GUEST'S death, even if Released Party's individual or collective negligence contributes to such personal injury, damage or death. The undersigned hereby waives any and all claims or actions that may arise against Released Party, its employees or volunteers as a result of any such injury to any such person. Such risks include, but are not limited to:

1. Injuries resulting from the negligence of the owners, operators, employees, or volunteer assistants involved in the Activities; or the negligence of guests, visitors or persons who may be present where the Activities take place;
2. Injuries or death resulting from the failure or negligent misuse, by me or by others, related to the Activities;
3. Injuries resulting from slips, trips, falls or other such accidents;
4. Injuries resulting from participating in and/or using equipment in connection with the Activities; and
5. Injuries that occur from the negligence or lack of adequate training of those volunteers, agents, employees of Released Party, or a Released Party who seek to assist with medical or other help either before or after injuries have occurred.

The GUEST freely and voluntarily assumes complete personal responsibility for these risks and for the injuries that may occur as a result of these risks, even if such injuries occur in a manner that is not foreseeable at the time this Agreement is signed.

#### YOUTH FIREARM PERMISSION TO PARTICIPATE:

As the parent/legal guardian I have read Trout Lake Camps' Waiver of Liability. Youth and parent/legal guardian understand the risks involved with shooting activities and parent/legal guardian gives permission for youth to participate in the activity of recreation shooting at Trout Lake Camps.

#### PHOTO WAIVER RELEASE:

I hereby grant the releasee permission to use photographs of GUEST in any of the following: Web-based publications, print advertisements, organization bulletin, social media platforms. I hereby affirm that such release to the releasee does not constitute any form of compensation. I understand and agree that photographs in the possession of the releasee shall become the property of the releasee.

BY SIGNING ABOVE, THE GUEST ACKNOWLEDGES THAT HE OR SHE HAS READ THIS AGREEMENT THOROUGHLY AND UNDERSTANDS AND ACCEPTS THE TERMS CONTAINED HEREIN AND THAT NO ORAL REPRESENTATIONS OR STATEMENTS OR INDUCEMENTS HAVE BEEN MADE TO GUEST THAT CHANGE, ALTER OR MODIFY ANYTHING WITHIN THE WRITTEN AGREEMENT. BY SIGNING BELOW THE UNDERSIGNED REPRESENTS AND WARRANTS THAT HE OR SHE HAS THE AUTHORITY TO SIGN THIS WRITTEN AGREEMENT ON BEHALF OF ALL INDIVIDUALS WHOSE LEGAL RIGHTS THIS AGREEMENT CONTEMPLATES TO WAIVE. IN THE EVENT ANY PORTION HEREOF IS HELD INVALID, IT IS AGREED THAT THE BALANCE SHALL, NOTWITHSTANDING, CONTINUE IN FULL LEGAL FORCE AND EFFECT.



# TROUT LAKE CAMPS

## LEADER SAFETY FORM

One of Trout's main areas of concern is the safety of all of our guests and campers - whether emotional, physical, or spiritual. We ask that you, as your group's main leader, help us make Trout a safe place for campers to experience transformative life experiences by thoroughly screening your leaders.

**Effective fall 2022 and for ALL Trout Lake Camps' youth retreats moving forward: All adults** on grounds must have completed MinistrySafe Training or another approved sexual abuse prevention training. This training must be renewed every 3 years.

### Why MinistrySafe?

Keeping campers safe is essential to the ministry that happens at Trout Lake Camps. As many as 1 in 5 Americans are sexually abused before the age of 18. With ministries across the country struggling with these issues, Converge North Central and Trout Lake Camps want to do everything they can to train our leaders and volunteers on how to identify the grooming behaviors of those who intend to harm youth. Trout has partnered with MinistrySafe since 2011 to provide training to all Trout staff.

We believe when ministries learn the facts about sexual abuse and sexual abusers, they are better able to protect children and youth in their care. In an effort to keep all campers safe, we are now requiring all adults attending Trout events with any church group to complete MinistrySafe training (or an equivalent) every 3 years.

---

Group Leader's Name (Printed)

---

Group Name

---

Group Leader's Signature

---

Date

# IMPORTANT REMINDERS

## DISPERSE AND COLLECT PERMISSION FORMS

We can only accept Trout Medical and Liability Release forms, not church or youth group permission forms. Every attendee (adults & students) must fill out their own individual Trout Medical and Liability Release form.

Anyone over 18 must complete an Adult Leader Medical and Liability Release Form.

Anyone under 18 must complete a Camper Medical and Liability Release Form and must be signed by a parent or legal guardian.

## MINISTRY SAFE TRAINING

In Trout's continued effort to keep campers safe, we require each Head Children's Leader to have completed an up-to-date Ministry Safe training. You may submit your current certificate of completion to our office via email or hand in a paper copy of your completed certificate at check-in.

Beginning in 2021, all adults attending retreats will be required to have completed Ministry Safe training prior to attending any retreat at Trout where minors are present.

## PRANKS

Trout is not a "Prank Camp." Pranks are a distraction from the program and take the focus away from the ministry that is happening. We are praying for changed lives and our simple request is that you help us in discouraging pranks amongst your group.

## PACKING LIST

Dispense a packing list to your parents, students, and leaders at least one week prior to your event.

## FOOD ALLERGIES

If anyone in your group (student or leader) has an allergy that limits what they can eat, please contact our food service director, Rick at [rlockhart@troutcamps.org](mailto:rlockhart@troutcamps.org) or call at 218-54318-7530. He will be able to advise you.

Please be aware that Trout's canteen and snack areas have foods containing peanuts and tree nuts. We also cannot control what guests bring with them to camp in the way of personal snacks.

# Winter Expedition

## Packing List



### **What to Bring:**

- Bible
- Notebook
- Pen or Pencils
- Masks
- Bedding – pillow, blankets or sleeping bag, sheets (twin size)
- Toiletries, towel, pajamas, etc.
- Gym shoes (for indoor activities)
- Closed-toed shoes (required for certain camp activities)
- Winter coat, winter hat, mittens/gloves, scarf, winter boots
- Casual clothing (It's a jeans and hoodie kind-of-weekend)
- Some activities will be outside, so bring warm clothing (and an extra set "just in case")
- Cash to purchase extra treats and camp souvenirs
- Completed Medical and Liability Release Form signed by legal parent or guardian

### **What to Expect:**

- To be challenged to grow in your relationship with Christ!
- To meet new friends and grow closer to the ones you already have!
- To have lots of fun
- Connect with God through meaningful worship times
- To grow closer to your youth group
- To be exhausted at the end from a full, fun, and meaningful weekend

### **Items to Leave at Home:**

- Expensive electronics that can get damaged or stolen (laptops, tablets, phones)
- Fireworks, weapons, guns, etc. (*Students who bring such items will be sent home mid-retreat at the expense of their parents.*)
- Pets
- Bad attitudes
- Personal climbing gear
  - \*Our staff are only trained to manage our activity gear